the YMCA

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

SUMMER FUN FOR EVERYONE

REGISTRATION BEGINS FEB 1

FREEHOLD YMCA

2018 Summer Camp Registration & Handbook

470 E. Freehold Rd. www.ymcanj.org (732) 462-0464
REGISTER ONLINE AT http:// ymcanj.org/camp/freehold-day-camp

WELCOME

We welcome your family to the Y Day Camp at Freehold and look forward to a safe and fun-filled summer! Our priority is to see that your children feel at home- this is your Y and you belong. Character development is integral to all Y programs. We are guided by four core values: Caring, Honesty, Respect and Responsibility. We ask that all our campers come to camp without any cell phones, ipods, or electronic devices, as we encourage everyone to learn social skills and make new friends! In the gym, at day camp, in our homes, in the community we strive to develop these character values in our member and ourselves.

As we believe that cooperation between parents and staff is essential to the success of our program and your child's enjoyment this summer, we ask that you read this parent handbook and familiarize yourself with our program. If you have any questions concerning the enclosed information, please call 732-462-0464.

One of our goals at the Y is not to turn anyone away because of an individual's inability to pay. We offer assistance through our YCARES Financial Assistance Program, a confidential financial program that helps those needing support to participate in YMCA Programs and services. Please visit ymcanj.org for further information and or/an application.

The Y takes the prevention of child abuse very seriously

The Y is committed to taking proactive steps to protect children and is proud to offer support and provide resource to bring awareness to parents, caregivers, and the community. The Y's Child Protection Plan outlines policies with the four elements of screening and hiring, training, supervision, and feedback systems. The Y sees protecting children as partnership with the family. We are committed to an open dialogue and we expect all parties to be vigilant in protecting children.

Registration Requirements

1. Submit a fully completed Camp Application, including completed health form signed by a parent. If medication needs to be administered, please have the doctor sign the heath history form. All children must be potty-trained prior to the start of camp.
2. $150 NON-REFUNDABLE deposit per child.
3. Youth and Program Membership valid throughout the camp session.

2018 DAY CAMP SESSION & FEES

Our Summer Camp Program for ages 4-13 years old is packed with activities such as daily instructional swim, recreational swim, sports instruction, special events, games, arts & crafts, science and much more. All Y camps are staffed with trained counselors, who make sure camping memories of friends and fun will last a lifetime. Our nurturing Y professionals offer a safe environment for our campers to have fun, make friends and explore!

SUMMER DAY CAMP SESSIONS

Session	Start	End	1 Day	2 Days	3 Days	4 Days	5 Days
Session 1	25-Jun	29-Jun	$98	$178	$250	$315	$335
Session 2	2-Jul	6-Jul	$98	$178	$250	$315	N/A
Session 3	9-Jul	13-Jul	$98	$178	$250	$315	$335
Session 4	16-Jul	20-Jul	$98	$178	$250	$315	$335
Session 5	23-Jul	27-Jul	$98	$178	$250	$315	$335
Session 6	30-Jul	3-Aug	$98	$178	$250	$315	$335
Session 7	6-Aug	10-Aug	$98	$178	$250	$315	$335
Session 8	13-Aug	17-Aug	$98	$178	$250	$315	$335
Session 9	20-Aug	24-Aug	$98	$178	$250	$315	$335
Session 10	27-Aug	31-Aug	$98	$178	$250	$315	$335

- Before Care 7:00 – 8:45 am - After Care 4:00 – 6:30 pm - $10 each or $15 for both per day - Due Wednesday of prior week	$150 non-refundable deposit per child due at registration.	Lunch Option: $6 per day catered lunch. Order and payments must be submitted by Wednesday of the prior week.

A valid membership is required through the camp session.

Youth Two Month Membership (0-13 yrs)

One Time Fee – $30 or Annual Program Membership - $75

CIT Two Month Membership (14 & 15 yrs)

One Time Fee - $64

Camp Registration 2018

Freehold YMCA Day Camp
470 East Freehold Road
Freehold N.J. 07728
Phone: 732-462-0464 Ext: 116

Child's T- Shirt
Size:_____

Camper Information

Camper Name: _____ Gender: ___ DOB: ____/___/____ Grade Sept 2017 _____

Address: _____ City: _____ State: ___ Zip: _____

Phone: _____ E-mail (*required*): _____

Parent Information

Parent One: _____ Work#: _____
Employer: _____ Cell#: _____

Parent Two: _____ Work#: _____
Employer: _____ Cell#: _____

Marital Status: _____ Camper lives with: ( ) Mother ( ) Father ( ) Both ( ) Other (indicate)_____

Emergency / Authorized Pick up Information

Name: _____ Home: _____ Cell: _____ Relationship: _____

Name: _____ Home: _____ Cell: _____ Relationship: _____

Name: _____ Home: _____ Cell: _____ Relationship: _____

Please notify the camp director in writing if there is someone who should not be allowed to pick-up your child. If a family member is not permitted to pick-up your camper, a court order must be forwarded to the camp Directors attention.

☐ A copy of a court order is enclosed. Unauthorized Person(s)

Name: _____ Relationship_____

Grouping (Request to group campers must be made by both families.

Please group my child with _____

Parents Agreement: Please read and initial the following.	
I am paying in full and will receive a 5% Discount on this application.	
I have a valid membership for the YMCA exp. Date_____ I need a YMCA membership $30.00 _____	
I am enclosing a non-refundable $150 deposit.	
In case of a medical emergency, every effort will be made to contact parents/guardians of children. In the event I cannot be reached, I hereby give permission to the YMCA to seek proper medical attention.	
I understand that the Freehold Y is fully insured and this coverage is secondary to my family's health insurance provider's primary coverage for the participants.	
I hereby consent and authorize use and reproduction of photographs taken of my child, and to circulate same for advertising and publicity purposes.	
Parents not signed up for am/pm care may drop off their children between 8:45 and 9:00 am, and pick up between 4:00 and 4:15 pm. There will be a $15 fee for each 15-minute interval that a camper arrives before 8:45 am or is picked up at 4:15 pm.	
No refunds will be given. Credits may be issued for illness or injury resulting in three or more consecutive day's absent from camp. A doctor's note must be provided.	
I understand that I am financially responsible for all payments from my account including service fees incurred for non-payment or in sufficient funds.	

Freehold YMCA Day Camp 2018

Our Summer Camp Program consists of daily swim instruction, and recreational swim, sports instruction, trips, special events, game, arts & crafts and much more.

Camp Hours 9:00am – 4:00 pm

Options/ Pricing-Full Day		**Half Day**
5 Day Program	**$335 per week**	**$201 per week**
4 Day Program	**$315 per week**	**$190 per week**
3 Day Program	**$250 per week**	**$150 per week**
2 Day Program	**$178 per week**	**$104 per week**
1 Day Program	**$98 per day**	**$56 per week**

Extended Care: 7am -8:45am and 4pm-6:30pm

AM Care	$10 per day
PM Care	$10 per day
AM & PM	$15 per day

Child's Name: _____ Gender ___ Birthday: ___/___/____ Grade (as of Sept.'18):_____

Session	Session/Date	5 Days √	4 Days Circle Days	3 Days Circle Days	2 Days Circle Days	1 Day Circle Day	AM Care	PM Care	Lunch
1	June 25- June 29		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F
2	July 2 – July 6 Closed 7/4		M T TH F	M T TH F	M T TH F	M T TH F	M T TH F	M T TH F	M T TH F
3	July 9 - July 13		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F
4	July 16 - July 20		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F
5	July 23- July 27		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F
6	July 30 – Aug 3		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F
7	Aug 6 – Aug 10		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F
8	Aug 13- Aug 17		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F
9	Aug 20 – Aug 24		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F
10	Aug 27– Aug 31		M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T TH F

A valid credit card must be on file in order to register for camp. If your camper incurs any incidental charges during camp (am, pm care, lunch, etc.) we have the right to charge your credit card for any and all expenses. A deposit of $150 is required. ***Payments will be charged two weeks prior to camp attendance every Monday starting June 11th.***

Payment: CHECK #_____ CASH_____

VISA MC AMEX DISC

CC#_____

Exp. Date: ____/_____ Security Code:_____

I have read and agree to the terms of payment and understand the refund policy.

Signature: _____

Staff Signature: _____Date:_____

	Number of weeks	Amount per Week	Total
5 Days	_____ of Weeks	**$335.00**	
4 Days	_____ of Weeks	**$315.00**	
3 Days	_____ of Weeks	**$250.00**	
2 Days	_____ of Weeks	**$178.00**	
1 Day	_____ of Weeks	**$98.00**	
		TOTAL FOR WEEKS:	
DISCOUNTS:			
AM Care	_____ of Days	**$10 per day**	
PM Care	_____ of Days	**$10 per day**	
AM & PM Care	_____ of Days	**$15 per day**	
Lunches	_____ of Lunches	**$6 per day**	
Membership	Summer Membership $30	**Program Annual $75 or Program Multi-Youth $148 memberships**	
		TOTAL:	
		DEPOSIT:	
		ESTIMATED BALANCE DUE:	

CIT ENROLLMENT FORM (14 & 15 YRS ONLY)

The CIT's role at camp is to learn about our programs, the YMCA's mission, and how to effectively teach, coach, and counsel children. Although CITs will sometimes participate in a similar capacity to a full staff member, they will have less responsibility supervising campers with more emphasis on learning and training. Our new CIT program will educate and train young men and women to become effective and talented counselors. While working closely with our counselors, campers and other staff members, CIT's will be evaluated weekly, and given direction on how to improve in certain areas.

Please be aware, CIT's MUST be at camp for 5 days per week. CIT's are only eligible for full day options, half day options are not offered.

Session	Dates	Area of Focus	5 Days
			Please check for weeks selected
1	June 25-29	Teambuilding	
2	July 2-6*	Becoming a Leader	
3	July 9-13	Positive Discipline	
4	July 16-20	CPR Training	
5	July 23-27	Social Responsibility	
6	July 30-Aug 3	Swim Lessons	
7	Aug 6-10	Health & Safety	
8	Aug 13-17	Personal Interaction	
9	Aug 20-24	Handling Adversity	
10	Aug 27-31	Recap	
5 Days: 195/week			
Total Due:_____ *CIT Program is NOT eligible for discounts			

*Closed Wednesday, July 4/ Session 2 for full-week CIT's will be $155.

Parents please note. Enrolling in our CIT program does not guarantee your child a paid position within the YMCA when they become eligible

SPECIAL

TRIPS FOR GRADES 3-10

We will be taking our 3rd- 10th grade campers on trips outside YMCA camp grounds. ALL FULL DAY campers in grades 3-10 will be attending the trips listed below. Please read the following guidelines and sign the permission slip for each week your child will be attending.

- Each trip is included in your camp cost.
- Please send your child with a clearly labeled brown bag lunch
- Feel free to send your child with money for concession stands, souvenirs, etc. However, the YMCA is not responsible for any lost money or personal items.
- Please pack your child's bag appropriately (sunscreen, water, etc..)
- **ALL TRIPS ARE SUBJECT TO CLOSURE DUE TO FINAL COUNTS AND PAYMENTS BEING DUE. PLEASE UNDERSTAND NOT ALL TRIPS WILL BE AVAILABLE IF YOU ARE REGISTERING LATER IN THE SEASON.**

Session	Date	Destination	Parents Signature
Session 3	July 11	Jenkinson's Aquarium	
Session 6	August 1	Liberty Science Center	
Session 7	August 8	Somerset Patriots Baseball	
Session 8	August 15	Popcorn Park Zoo *FIRST AND SECOND GRADE ONLY*	
Session 8	August 15	Bowling	
Session 9	August 22	iPlay America	

Health History Form

****Physician's signature is NOT required unless your child needs to be administered medication****

Camper Name: _____ Gender: __ DOB: _____ Age: __ Grade in Sept: ___
Address: _____ City: _____ State:_____ Zip:_____
Home Phone: _____
Parent Name: _____ Cell Phone: _____ Work Phone: _____
Parent Name: _____ Cell Phone: _____ Work Phone: _____

Medical History (Required by the New Jersey Department of Health & Safety)

Doctor Name: _____ Phone Number: _____

Insurance Carrier: _____ Policy #: _____

Immunization History: Please record the date (month and year) of the basic immunizations and most recent booster. If you have any questions, check with your doctor. **Physician's signature is NOT required unless your child needs to be administered medication.** Dates are required either filled in or attached.

DBT Booster: _____ Tetanus Booster: _____ Polio OPV (Sabin): _____ MMR: _____

Pertussis: _____ HBV: _____ HIB: _____ Varicella: _____

Tuberculin Test: _____/ Result _____ Date of last medical exam: _____

Food Allergies: _____

Medication Allergies: _____

Does the child carry an asthma inhaler? _____ Will you be sending an Epipen to camp? _____

Operations or serious injuries (dates): _____

Chronic or recurring illness including seizure: _____

List all medications that your child is currently taking: _____

Please list any additional health history information we should be aware of: _____

_____

Parent Authorization: This health history is correct and complete. The camper described in this form has permission to engage in all camp activities unless otherwise noted. I hereby grant permission to Freehold Day Camp to provide routine health care, administer prescribed medications and seek emergency treatment if necessary. In the event that I cannot be reached in an emergency, I hereby grant Freehold Day Camp to secure and administer treatment.

Signature Parent/Guardian: _____Date:_____

Medication Permission Form:

I hereby request the following medication to be given to my child at the prescribed time and dosage by the camp's counselor. This applies to over-the-counter medication. No medication will be given unless the information below is filled out in detail and signed by a licensed physician. All medication is to be brought to camp in the original contained labeled by the pharmacy. Medications must be delivered to the camp office by an adult. All medications will be kept in locked storage area. Medications will be returned only to the parent.

Medication: _____ Dosage: _____ Specific Time: _____ Diagnosis:_____ Medication: _____ Dosage:_____ Specific Time:_____ Diagnosis:_____

A physician is to sign this form if medication will be administered to your camper.

Physician Signature: _____ Printed Name: _____Date: _____

Parents Signature: _____ Printed Name: _____Date: _____

BULLYING POLICY AGREEMENT/ CODE OF CONDUCT

Code of Conduct

The Y is committed to providing a safe and welcoming environment for all its members and staff. To promote the safety and comfort of everyone, all individuals are asked to act appropriately at all times when in our facilities or participating in a program. We expect persons using the Y to act maturely, to be responsible and respect the rights and dignity of others. Our code of conduct outlines prohibited actions, but the actions listed are not an all-inclusive list of behaviors considered inappropriate in our facilities or programs.

- Smoking is not permitted. The Y and its property are a smoke – free environment.
- Using or possessing alcohol or illegal chemicals on Y property, in Y vehicles or at a Y sponsored program.
- Inappropriate, immodest or sexually revealing attire. Vulgar or profane language or images on clothing.
- Harassment or intimidation by words, gestures, body language, or any menacing behaviors.
- Theft or behavior that results in destruction or loss of property.
- Physical contact with another person in an angry, aggressive or threatening manner.
- Inappropriate use of electronic devices equipped with photographic capabilities.
- Absolutely no cell phone use in the locker rooms.
- Verbally abusive behavior, including angry or vulgar language, swearing, name calling and shouting.
- Sexually explicit conversation or behavior, any sexual contact with another person.
- Loitering within or on the grounds of the Y.
- Carrying or concealing a weapon or any device or object that may be used as a weapon.

Members and guests are encouraged to be responsible for their personal comfort and safety, and to ask any person whose behavior threatens their comfort, to refrain from doing so. If a member or guest feels uncomfortable confronting the person directly, they should report the behavior to a staff person or Director. YMCA staff is eager to be of assistance. Members and guests should not hesitate to notify a staff member if assistance is needed. In order to carry out these policies, we ask that members and guests identify themselves to staff when asked. The YMCA will investigate all reported incidents. Suspension or termination of membership and/or guest privileges may result from a determination by the YMCA Executive Staff if, in their discretion, a violation of the YMCA Code of Conduct has occurred.

I hereby, for myself, my family, heirs, executors and administrators, waive and release any and all claims and damages I may have against the YMCA of Western Monmouth County and their respective agents, representatives, successors, and assigns, for any and all injuries which may be suffered by me or my family in connection with participation in YMCA activities and programs. I also grant full permission to the YMCA to use any photographs or video recordings taken of my family or me. I agree to comply with YMCA policies and procedures and understand that my membership can be revoked without refund for exhibiting inappropriate behavior or abuse toward the YMCA staff and/or facilities. I acknowledge that I have received a copy of this agreement for my records.

PARENT SIGNATURE_____ DATE_____

As defined by the New Jersey Coalition for Bullying Awareness and Prevention "Bullying is an act or a threat that is unprovoked, repeated, aggressive, intended to cause fear, distress, harm, may be physical, verbal or psychological in nature or combination and may be, bias/prejudice."

"Acts of bullying may include: name calling, slurs, epithets, put-downs, taunts, teasing, bodily harm, hitting, kicking, tripping, shoving, taking or damaging personal property, saying/writing inappropriate things, starting rumors, public humiliation, deliberate exclusion, and coerced actions." (New Jersey Coalition for Bullying Awareness and Prevention.)

Any Camper observed bullying another camper or campers will have their parents notified along with the camper or campers being bullies by the YMCA Camp Director. If the problem persists, the Freehold YMCA may remove the camper who has committed the act or acts of bullying from camp.

We ask that you and your child carefully read over our bullying policy above and sign this agreement with the understanding of the Freehold YMCA's policy and its repercussions.

PARENT SIGNATURE_____ DATE_____

CHILD SIGNATURE_____ DATE_____

YMCA of Western Monmouth County

Freehold YMCA Branch, 470 East Freehold Road, Freehold, NJ 07728

Parent Statement of Understanding

The following information is important for the safety and protection of your child. Please read the information, sign this form, and return the original to the YMCA of Western Monmouth County. A copy will be filed with your child's records.

I understand that YMCA staff and volunteers are not allowed to baby-sit or transport children at any time outside the YMCA program.
If a violation is discovered, the YMCA will take immediate disciplinary action toward staff and/or volunteers.
I understand that staff and volunteers are not allowed to initiate contact with members and program participants outside the YMCA, unless necessary in certain limited cases for the smooth operation of a YMCA program. If deemed necessary, contact should be made with the program participant's parent or guardian. Contact includes, but is not limited to, sharing of phone numbers, email addresses, personal websites and/or web logs.
If a violation is discovered, the YMCA will take immediate disciplinary action toward staff and/or volunteers.

I understand that I am not to leave my child* at the YMCA or program site unless a YMCA staff or volunteer is there to receive and supervise my child. I understand that my child must be escorted to and from the program area by me or another person on my authorized list. Children may not just be dropped off at the door.
*****Note: The YMCA's policy is that children under the age of 9 may not be alone in our facilities/program sites.

I understand children should not receive excessive gifts (e.g., toys, video games, jewelry) from YMCA staff or volunteers, and I should report this to a supervisor if they do.

I understand that my child will not be allowed to leave the program with an unauthorized person. Any person authorized to pick up my child, including relatives, must be listed with the YMCA and must be of the age required by this YMCA. Any other alternate pick-up arrangements must be made in writing by a parent/guardian. Phone notification of an alternate pick-up arrangement is only accepted in an emergency.

I understand that should a person arrive to pick up my child who appears to be under the influence of drugs or alcohol, for the child's safety, staff may have no recourse but to contact the police.
Please do not put staff in a position where they have to make this judgment call.

I understand that I can help ensure my child's safety by taking an active interest in his or her YMCA experience. I too will monitor volunteer and staff interactions with my child and ask my child specific questions about program activities and volunteer or staff relationships with my child.

I understand that the YMCA is mandated by state law to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.

_____ _____

Parent or Guardian Signature *Parent or Guardian Name (Please Print)*

_____

Program Participant's Name

Date_____

SUNSCREEN PERMISSION FORM

Y Day Camp at Freehold
470 East Freehold Road
Freehold, N.J. 07728

Date_____

Child's Name_____

You should assist your child in putting on sunscreen BEFORE arriving at camp. All campers aside from our Pre-K and Kindergarten groups will be carrying their backpacks throughout their day. We will assist if needed with applying sunscreen to bare skin including the face, tops of ears and bare shoulder, arms, legs, and feet throughout the day as needed and before afternoon outdoor activities. Sunscreen will not be applied to any broken skin or if a skin reaction has been observed. Any skin reaction observed by staff will be reported promptly to the parent/guardian. It is your responsibility to provide sunscreen with a minimum SPF of 15.

Please check one:

☐ In the event that my child's sunscreen is not readily available, my child may use the sunscreen provided by the camp.

☐ I do not want my child to use any other sunscreen other than the one I send to camp.

_____ _____

PARENT/GUARDIAN SIGNATURE DATE

Freehold YMCA Day Camp Frequently Asked Questions…

What are the ages for your camp?

- Our camp is for ages 4-13. They are grouped by what grade they are entering in September.

What are the hours of camp?

- We provide half days and fully day options for camp. Our half day hours are from 9:00 am until 1:00pm. Full day hours are from 9:00 am to 4:00 pm.

Do you provide extended care hours?

- We have before care that begins at 7:00am and after care that goes until 6:30 pm. Extended care services are $10 each of $15 for both per day.

Can I make changes to my enrollment?

- Yes, we try to accommodate changes you may need. However, these changes cannot be guaranteed. If you need a change to your child's registration, you can complete a change request form found at the Welcome Desk.

Can I enroll during the summer?

- Our Camp enrollment is on a first come first serve basis, and does tend to fill up quickly. However, if we have openings we would be happy to enroll more campers during the summer.

What is the counselor to camper ratio?

- For groups Pre-K through 3rd grade there is a 1:6 ratio, grade 4 through 8 have a 1:8 ratio.

Is there trained medical personnel on site?

- Our staff is certified in CPR and trained to treat minor injuries (scrapes and bruises). In the event of an emergency, the staff is instructed to call 911 and then call the parent/guardian.

What kind of activities do you have at camp?

- We have a wide variety of activities for our campers that include, but are not limited to swimming, sport instruction, special event, arts & crafts, science, trips and much more!

Do all the campers go swimming?

- Yes, we have two swim periods in each day (one for half day camper). All of our swim periods are instructional swim with highly qualified YMCA Swim Instructors.

What if my child cannot swim?

- We will teach them! Any camper who cannot swim independently will swim with a floatation bubble until they are able to swim on their own.

Is there a bus service?

- No, there is no bus service from camp. Parents are responsible for getting their children to and from camp.
- We will provide bussing for trips throughout the summer.

Are there any special events at camp?

- Throughout the summer we follow our original theme calendar, which has different exciting activities, shows and projects for our campers to enjoy.

What should I do if my child is not coming to camp?

- Parent/Guardians are asked to inform the Freehold YMCA as far in advance as possible if your child cannot make it to camp.

What do the campers do if it is excessively hot or raining outside?

- Not a problem! Our staff is always prepared with an outdoor and indoor schedule in the event we cannot be outside.

Can I register for camp online?

- Yes, you can register online at ymcanj.org

Do you offer any discounts?

- We offer a 5% sibling discount if you are sending more than 1 child to camp. You pay full price for the first child, and can get 5% off each additional child's cost. We also offer a 5% discount if you elect to pay in full.

REQUIRED PARENT INFORMATION

We encourage you to review the following and discuss with the Director any questions or concerns you may have about the policies and procedures of the Y. It is the foal of the Y to keep our children safe and healthy.

Anyone who has reasonable cause to believe that an enrolled child has been or is being subject to any form of hitting, corporal punishment, abusive language, ridicule, harsh humiliation or frightening treatment or any other kind of child abuse, neglect or exploitation by any adult, whether working at the Y or not, is required by State law to report such allegations immediately to the Division of Youth and family Services Office of Child Abuse Control toll free at 1-877-NJ-Abuse (1-877-652-2873) or to any District Office such reports may be made anonymously. Parent(s) may secure information about child abuse and neglect by contacting: County Education Office, Division of Youth and Family Services, CN 717, Trenton, New Jersey 08625-0717.

For your review, we have included the following policies: Release of Children Policy, Expulsion Policy, and Management of Communicable Diseases.

RELEASE OF CHILDREN POLICY

Each child may be released only to the child's parent(s) or person(s) authorized by the parent(s) to take the child from the Y and to assume responsibility for the child in an emergency if the parent(s) cannot be reached. Any person(s) authorized to pick up a child must be 18 yrs. of age or older. If a non-custodial parent has been denied access, or granted limited access, to a child by a court order, the Y shall secure documentation to that effect, maintain a copy on file, and comply with the terms of the court order. If the parent(s) or person(s) authorized by the parent(s) fails to pick-up a child at the time of the Center's daily closing, the Y shall ensure that:

1.) The child is supervised at all times;
2.) Staff members attempt to contact the parent(s) or person(s) authorized by the parent(s); and
3.) An hour or more after closing time, and provided that other arrangements for releasing the child to his/her parent(s) or person(s) authorized by the parent(s), have failed and the staff member(s) cannot continue to supervise the child at the Y, the staff member shall call the Division's 24-hour Child Abuse Hotline 1-877-NJ-Abuse (1-877-652-2873) to seek assistance in caring for the child until the parent(s) or person(s) authorized by the child's parent(s) is able to pick-up the child; and
4.) If the parent(s) or person(s) authorized by the parent(s) appears to be physically and/or emotionally impaired to the extent that, in the judgment of the Director and/or staff member, the child would be placed at risk of harm if released to such an individual, the Y shall ensure that:
a.) The child may not be released to such an impaired individual; 1.) The child is supervised at all times;
b.) Staff members attempt to contact the child's other parent or an alternative person(s) authorized by the parent(s); and c.) If the Y is unable to make alternative arrangements, a staff member shall call the Division's 24-hour Child Abuse Hotline 1-877-NJ-Abuse (1-877-652-2873) to seek assistance in caring for the child.

EXPULSION POLICY

Unfortunately, sometimes there are reasons we have to expel a child from our program either on a short term or permanent basis. We want you to know we will do everything possible to work with the family of the child(ren) in order to prevent this policy from being enforced. The following are reasons we may have to terminate or suspend a child from the program:

- Parents failure to pay/habitual lateness in payments
- Uncontrollable tantrums or angry outbursts
- Ongoing physical or verbal abuse to staff or other children
- Excessive biting
- Parents failure to complete required forms, including child's immunization record
- Parents habitual tardiness when picking up child/children
- Parents physical or verbal abuse to staff
- Failure of child to adjust after a reasonable amount of time

PROACTIVE ACTIONS THAT WILL BE TAKEN IN ORDER TO PREVENT EXPULSION:

- Staff will try to redirect child from negative behavior
- Child may lose certain privileges
- Child's disruptive behavior will be documented and maintained in confidentiality
- Staff will always use positive methods and language disciplining children
- Parent/guardian will be notified verbally
- Staff will praise appropriate behavior

- Staff will consistently apply consequences for rules
- A brief time out will be given so that the child can regain control
- Child will be given verbal warnings
- Parent/guardian will be given written copies of the disruptive behaviors that might lead to suspension and potential expulsion
- The Director, head counselor and parent/guardian will have a conference to discuss how to promote positive behaviors

MANAGEMENT OF COMMUNICABLE DISEASES

The following provisions relate to illness and/or symptoms of illness: 1. The Y serving well children shall not permit a child who has any of the illnesses or symptoms of illness specified below to be admitted to the Y on a given day unless medical diagnosis from a health care provider, which has been communicated to the Y in writing, or verbally with a written follow-up, indicated that the child poses no serious health risk to himself or herself or to other children. Such illnesses or symptoms of illness shall include, but not be limited to, any of the following:

- Severe pain or discomfort;
- Acute diarrhea, characterized as twice the child's usual frequency of bowel movements with a change to a looser consistency within a period of 24 hours, or bloody diarrhea;
- Two or more episodes of acute vomiting within a period of 24 hours;
- Elevated oral temperature of 101.5 degrees Fahrenheit or over, or auxiliary temperature of 100.5 degrees Fahrenheit or over in conjunction with behavior changes;
- Lethargy that is more than expected tiredness;
- Yellow eyes or jaundice skin;
- Red eyes with discharge;
- Infected, untreated skin patches;
- Difficult rapid breathing or sever coughing;
- Skin rashes in conjunction with fever or behavior changes;
- Weeping or bleeding skin lesions that have not been treated by a health care provider;
- Mouth sores with drooling; or
- Stiff neck

Once the child is symptom free, or a health care provider indicates that the child poses no serious health risk to himself or herself or to other children, the child may return to the Y. The Y shall not permit a child or staff member with a communicable disease, as specified in the table below, to be admitted to or remain at the Y, until:

– A note from the child's or staff member's health care provider states that the child or staff member, respectively, has been diagnosed and presents no risk to himself, herself, or to others;
– The Y has contacted the Communicable Disease Program in the State Dept. of Health and Senior Services, or the Middlesex County Public Health Dept., and is told the child or staff member poses no health risk to others.

TABLE OF COMMUNICABLE DISEASES

Respiratory Illnesses	Gastro-Intestinal Illnesses	Contact Illnesses
Chicken Pox	Campylobacter*	Impetigo
German Measles*	Escherichia coli*	Lice
Hemophilus Influenza*	Giardia Lamblia*	Scabies
Measles*	Hepatitis A*	Shingles
Meningococcus*	Salmonella*	
Mumps*	Shigella*	
Strep Throat		
Tuberculosis*		
Whooping Cough*		

*Reportable diseases, as required by N.J.A.C 10:122-7.10(a)

FREEHOLD YMCA
SUMMER CAMP THEME CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
SCIENCE	DRESS UP DAY	SPECIALS/TRIP DAY	TEAMBUILDING	ARTS & CRAFTS

WEEK 1 (JUNE 25-JUNE 29) — THEME: HOMECOMING

WEEK 2 (JULY 2-JULY 6) — THEME: HAPPY HOLIDAYS

WEEK 3 (JULY 9-JULY 13) — THEME: WATER WEEK

FREEHOLD YMCA
SUMMER CAMP THEME CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
SCIENCE	DRESS UP DAY	SPECIALS/TRIP DAY	TEAMBUILDING	ARTS & CRAFTS
WEEK 4 (JULY 16-20)			**THEME: HOLLYWOOD**	
HOLLYWOOD WALK OF FAME	SUPERHERO DAY	The Price is Right	Flashdance	MAKE YOUR OWN MINI MOVIE
WEEK 5 (JULY 23-27)			**THEME: CAMP OLYMPICS**	
SWIFTER, HIGHER, STRONGER.	COLOR	WARS	GOLD EGG CHALLENGE	I AM AN OLYMPIAN!
WEEK 6 (JULY 30-AUGUST 3)			**THEME: IN A GALAXY FAR FAR AWAY....**	
HOUSTON WE HAVE A PROBLEM	Tie-Dye Day	ULTIMATE JEDI BATTLE / LIBERTY SCIENCE CENTER	RACE TO SPACE	THE GREAT BEYOND...
WEEK 7 (AUGUST 6-AUG 10)			**THEME: SPORTS-MANIA**	
SPORTSCIENCE	JERSEY DAY	HOME RUN DERBY / PATRIOTS	CAPTURE THE FLAG	ALL STAR WEEKEND

FREEHOLD YMCA
SUMMER CAMP THEME CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
SCIENCE	DRESS UP DAY	SPECIALS/TRIP DAY	TEAMBUILDING	ARTS & CRAFTS
WEEK 8 (AUGUST 13-AUGUST 17)			**THEME: GO BIG OR GO HOME**	
WEEK 9 (AUGUST 20-AUGUST 24)			**THEME: GAME TIME**	
WEEK 10 (AUGUST 27-AUGUST 31)			**THEME: FAREWELL SUMMER**	