Parent Handbook

Camp Topanemus

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Millstone Township, New Jersey 08510
Phone: (732) 294-7727 Fax: (732) 294-7808
E-mail: topanemus@ymcanj.org
Web: www.ymcanj.org

Visit our website for current information and daily summer updates
Dear Families,

We are all very excited about the upcoming 2017 summer at Camp Topanemus. We are pleased to continue to offer our traditional day camp program. Our camps are offered for children entering Kindergarten through 10th grade! We offer a variety of exciting camps including Leaders in Training, Travel Camp, Speciality Camps and many more!

We provide a traditional day camp experience that helps children and teens grow in spirit, mind and body based on the values of caring, honesty, respect and responsibility. Safety is our #1 priority. Counselors are carefully selected and hired based on their skills and participate in a week long training. We have an excellent Swim Instruction Program that follows the YMCA Progressive Swim Guidelines. We have convenient, optional transportation from Clarksburg, Englishtown, Freehold, Hightstown, Howell, Jackson, Manalapan, Marlboro, Morganville and Old Bridge.

We are all committed to provide safe and high quality programs led by dedicated staff. Our staff continues to demonstrate the YMCA positive values of caring, honesty, respect and responsibility. All our programs are designed to build these character traits in all our campers.

We look forward to seeing you this summer and creating fond memories to last a lifetime.

Sincerely,

Elaine Geiger
Vice President of Childcare & Camp
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THE TOPANEMUS FACILITY

Camp Topanemus, located on over 50 acres of lush pine woods, is dedicated to providing your child with a quality, safe, fun and enriching day camp experience. We emphasize to your camper the YMCA’s four core values: **caring**, **honesty**, **respect** and **responsibility**. Your camper will gain memories and experiences when participating in all of our activities and special events at Camp Topanemus to last a lifetime!

Throughout our camp facility there are many fun filled activities that your camper will experience at Camp Topanemus, including the following:

- Archery Range
- Multi Purpose Sports Fields
- Arts & Crafts Studio
- Nature Lodge
- Baseball Field
- Outdoor Amphitheater
- Basketball Courts
- Ga-Ga Courts
- Game Room
- Beach Volleyball
- Soccer Field
- Softball Field
- Splash Park
- Swimming Pools
- Tennis Courts
- Ropes Course
- Tetherball
- Kickball
- Climbing Tower
- 400 Ft. Zip Line
- Electives available in afternoon for grades 3 through 8

Participation in all camp activities is dependent on full-time enrollment and weather. We offer many different camp programs that your child can experience during their stay at camp. We offer the flexibility to sign up for as many or as few weeks that suit your family’s needs. You may also choose 3, 4 or 5 days to attend. In addition to traditional camp, we also have specialty camps.

**LOCKER ROOMS**

We offer separate changing rooms for all of our male and female campers. Privacy stalls are also available.

**LOST AND FOUND**

Stray items are collected at the end of the day and can be retrieved at the Lost and Found station. PLEASE clearly label every item your child brings to camp with a permanent marker. We are not responsible for lost articles.

**Ticks and Mosquitoes**

The camp property is professionally treated on a regular basis.
CAMP HOURS

CAMP OFFICE HOURS
Summer season hours are 7:45 am to 6:30 pm, Monday through Friday.

SUMMER CAMP PROGRAM HOURS
9:00 am to 4:00 pm, Monday through Friday

Please note: There will be a $15.00 fee for each 15-minute interval a camper arrives before 8:45 am or when picked up after 4:15 pm.

EXTENDED CARE HOURS
Extended care hours are available either at Camp Topanemus or at the YMCA Freehold facility for a nominal fee. We provide a shuttle bus to and from the Freehold facility to accommodate campers. Before Care hours are 7:00 am to 9:00 am. After Care hours are 4:00 pm to 6:30 pm. Extended Care can be added after the camp season begins. If you anticipate being late picking up your child, please arrange to have an authorized person pick-up in your place. In the event that you are late, there will be a $15 late fee charged per 15 minute intervals. Please note that there will be a $15 minimum late fee charge. All late fees will be charged to your account once notification is received by the office.

ABSENT & LATE CAMPERS
Attendance will be taken on a daily basis. For safety reasons, it is extremely important that we know when your child is absent from camp. Please call the office at (732) 294-7727 as soon as you know your child will be absent or late, or you may email the office at topanemus@ymcanj.org. If you are dropping off your child after 9:00 am, you must sign in at the camp office. Please do not allow your child to walk into camp without being escorted by a staff member or without being signed-in.

EARLY PICKUP
If being picked up early, all campers must be picked up by 3:00 pm. Any time after that interrupts our end-of-day activities and our dismissal process. Campers must be signed out in the main office. Only parents or authorized persons with proper identification will be permitted to sign out campers. Our rules are strictly enforced for the safety of your children. Please notify the office in writing or via telephone if you plan to pick up your camper early.
CAMPER CONDUCT

CONDUCT OF CAMPERS
Any camper whose condition, conduct, influence, or behavior is deemed unsatisfactory or detrimental to the best interest of the camp, the camper or fellow campers, may experience the following consequences:

<table>
<thead>
<tr>
<th>First instance</th>
<th>Time out</th>
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<tr>
<td>Second instance</td>
<td>Camp Leadership / Parent Conference or phone call home</td>
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<tr>
<td>Third instance</td>
<td>Suspension from Program (length of time determined by the Director and depending on the nature of the situation)</td>
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<tr>
<td>Fourth instance</td>
<td>Expulsion</td>
</tr>
</tbody>
</table>

The camp reserves the right to dismiss any camper. Refunds or credits will not be issued.

RESPECT FOR PROPERTY
All campers are expected to show respect for the property of fellow campers as well as YMCA property (facility, equipment, etc.). Campers caught vandalizing the facility will be charged for all damages and risk expulsion from camp.

TRANSPORTATION BEHAVIOR
Campers are expected to remain seated on the bus at all times. Each bus is staffed with a bus counselor, and that person is responsible for the safety of our campers. Campers must wear seat belts. Riding the bus is a privilege, not a right. Camp reserves the right to remove any camper whose behavior interferes with the safe operation of the bus.
COMMUNICATION

It is very important to maintain an open line of communication with all of our campers and their families. We have a variety of ways to keep each family informed of what’s happening daily as well as upcoming events. Here is what you may expect:

- Weekly emails full of the day’s activities, updates, and camper achievements. We can’t send this if we do not have your current email address. To update your email information, please send your name and email to topanemus@ymcanj.org
- Weekly updates posted on our website www.ymcanj.org
- Flyers sent during the summer to announce upcoming events
- Family Night — please consult the special event calendar on www.ymcanj.org
- Social Media – like us on Facebook (YMCA Camp Topanemus) and follow us on Instagram (@camptopanemus) to see pictures and videos from camp

We are so excited that our email list gets longer each summer. We encourage family participation. We now have the capability to include grandparents, aunts, uncles, or other members of your extended family on this list. If someone is interested in what’s happening at camp, we can add up to three email addresses per camper to the list.

OPEN DOOR POLICY

At Camp Topanemus, we instill and promote the four core values of the YMCA: caring, honesty, respect, and responsibility. Please call us with any issues and concerns. We always keep discussions discrete and confidential. We encourage parents and campers to contact and/or meet with us to address any concern.

In addition, we welcome any suggestions and/or feedback that will help make our camp more successful. We want our families involved. We care all year long, not just during the summer!
REGISTRATION and PAYMENTS

YMCA PROGRAM MEMBERSHIP FEE
To register for camp, a YMCA Program Membership is required. If your child’s current membership expires during the camp season, you must renew their membership along with your camp application.

REGISTRATION
Programs fill up quickly, therefore, all of our registrations are on a first come, first served basis. A $25.00 per week, per camper, non-refundable deposit is necessary to hold a spot for your child. You must have a valid YMCA of Western Monmouth County membership to participate in camp. A valid credit card must be on file in order to register for camp. If your camper incurs any incidental charges during the camp season, (lunch, canteen, etc.) we have the right to charge your credit card for any and all such expenses. Tuition balances are due two weeks before your camper attends camp.

<table>
<thead>
<tr>
<th>Registration Week</th>
<th>Week 1</th>
<th>Week 2</th>
<th>Week 3</th>
<th>Week 4</th>
<th>Week 5</th>
<th>Week 6</th>
<th>Week 7</th>
<th>Week 8</th>
<th>Week 9</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Due</td>
<td>June 12th</td>
<td>June 19th</td>
<td>June 26th</td>
<td>July 3rd</td>
<td>July 10th</td>
<td>July 17th</td>
<td>July 24th</td>
<td>July 31st</td>
<td>August 7th</td>
</tr>
</tbody>
</table>

REFUNDS/CREDITS
All payments are refundable prior to the date that your camper’s tuition is due, less a $25.00 per week processing fee.

After the date your camper’s tuition is paid, no tuition will be refunded. Any reduction in weeks attending may result in a credit within the YMCA of Western Monmouth County facilities valid for one year, less a $25.00 per week processing fee (this fee is in addition to the original $25 deposit fee).

If your child is absent from camp due to an accident or illness (as certified by a physician), credit may be issued only after the fifth consecutive absence from camp minus a $25.00 per week registration fee.

There are no refunds or credits issued for vacations, incidental absences, transportation delays, withdrawals or dismissals from camp.
RETURNED PAYMENTS
Parents are responsible for all camp payments. If any payment is not honored by your bank or credit card account for any reason, a $25 service fee will be incurred in addition to all other payments. This is in addition to any service fee that your bank or credit card may charge you.

PROGRAM SWITCH FEE
After the first day of camp, all program changes will be subject to a $25 switch fee. If a camper changes to a Specialty Camp program, the cost difference must be paid before the switch is activated. Campers are not allowed to switch programs mid-week.

Switching programs must be completed by the Wednesday of the previous week. The switch fee and any additional tuition adjustments will be automatically billed to your credit card. Any switch requests made after Wednesday are subject to an additional $10 late fee.

ADDING ADDITIONAL WEEKS
If you desire to add additional weeks to your camper’s summer, please call the office by Wednesday of the previous week in order to avoid a $10 late fee. All additions are subject to availability.
PROGRAMS

TRADITIONAL DAY CAMP PROGRAMS

For the camper who is interested in trying everything camp has to offer, Day Camp should be considered. Age appropriate activities include instructional swim* and recreational swim daily, arts & crafts, sports skill instruction, nature, archery, low or high ropes, climbing wall, game room, and special event days. A sample schedule is provided on page 11.

Campers in grades 3 through 8 will have their choice of electives in the afternoon Tuesday through Friday. Combined with our regularly scheduled activities, the elective periods allow campers to customize their summer program so each is a new experience.

Camp Topanemus is based on a 5 day per week, 8 week experience. I understand that signing up for other than 5 days per week for 8 weeks, my child will miss certain scheduled activities, shows, special events and other planned programs.

Day Camp includes Mohawks for campers entering grades K-2, Explorers for campers entering grades 3-4, Cayugas for campers entering grades 5-6 and Senecas for campers entering grades 7-8. The Cayuga and Seneca programs include a 1-Day trip per week.

Week 9, Grades K-8

The fun doesn’t stop once the main camp program comes to a close! This program follows a relaxed schedule for the week after our main camp program ends. This week does not offer instructional swim. The only transportation available is from the Freehold YMCA, no other bus routes are available.

SPECIALTY CAMPS

Half the day is spent in the specialty program and half is spent enjoying all of the age appropriate activities in camp. Instructional swim is not available.

Travel Camp, Grades 6-9

Accompanied by senior staff, teens take 4 day trips each week to outdoor recreation areas, sporting events, beaches and more. While at camp on Mondays, activities may include ropes course, swimming, sports, special events and creative fun.

This summer we are traveling to some of our campers’ favorites like Sahara Sam’s Indoor Water Park, and Medieval Times. You and your child can choose which weeks they want to attend.

Leadership Training Program, Grades 9-10 (8-Week Program)

Through supervised group leadership opportunities, an LT learns the skills and responsibilities necessary to become a peer leader by participating in various camp activities. The LT develops values, environmental awareness, camping skills and the confidence necessary to make proper decisions and choices in life. This program includes trips. It is essential that an LT attends the entire 8-week program. Each week includes one supervised field trip for the entire group. Participation in this program does not guarantee being hired as staff. Interested candidates must complete a separate application, including a series of essay questions and personal references. Qualified candidates will then participate in an interview process prior to being accepted into Camp Topanemus Leadership Training Program.
**Magic Camp! Grades 3-8**

Professional magicians from Skyhigh Entertainment teach campers to perform an assortment of magic tricks and illusions. Kids develop confidence in public speaking and performance through the use of magic in a fun setting.

**INSTRUCTIONAL SWIM**

In the interest and safety of all our campers, a swim test is given on their first day of camp. If the camper’s swimming ability is strong enough for the deep end, they will be given a wrist band to wear while in the aquatic area.

We follow the same curriculum used in all YMCA swimming programs.

*Our instructional swim is offered in traditional Day Camp Programs only.

**PROGRAM PARTICIPATION**

*WE ENCOURAGE YOUR CAMPER TO PARTICIPATE.* We cannot and will not force a child to participate in any program, including swimming. That’s not to say that we won’t try to promote the activity to your child, but if the child simply refuses to participate, their stay will not be as enjoyable as it could be.
**Sample Day Camp Schedule**

The following is a **SAMPLE** day camper schedule for a typical week. If your camper has instructional swim, the typical scheduled time is between 9:30 am and 11:30 am. **(Specialty campers have their specialty in the morning until 12:00, afternoon schedule is the same as a day camper with a recreational swim.)** Lunch periods are scheduled between 12:05 pm and 12:35 pm.

This sample schedule reflects electives for all campers in grades 3 through 8. Campers in grades K through 2 will have various scheduled activities.

Explorer (grade 3–4), Cayuga (grade 5–6) and Seneca (grade 7–8) campers are not grouped together during the electives.

### SAMPLE Grade 3–8

<table>
<thead>
<tr>
<th>GROUP</th>
<th>Time</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Morning Assembly</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8:45 - 9:15</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>9:15 - 9:55</td>
<td>Swim Lesson</td>
<td>Swim Lesson</td>
<td>Swim Lesson</td>
<td>Swim Lesson</td>
<td>Swim Lesson</td>
</tr>
<tr>
<td>2</td>
<td>10:00 - 10:40</td>
<td>Cooking</td>
<td>Sports Field</td>
<td>Volleyball</td>
<td>Arts &amp; Crafts</td>
<td>Game room</td>
</tr>
<tr>
<td>3</td>
<td>10:45 - 11:25</td>
<td>Archery</td>
<td>Baseball</td>
<td>Ropes</td>
<td>Camp Fire</td>
<td>Nature</td>
</tr>
<tr>
<td>4</td>
<td>11:30 - 12:00</td>
<td>Ropes</td>
<td>Game room</td>
<td>Soccer</td>
<td>Sports Field</td>
<td>Tope Falls</td>
</tr>
<tr>
<td>5</td>
<td>12:05 - 12:35</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>6</td>
<td>12:40 - 1:30</td>
<td>Recreational Swim</td>
<td>Elective</td>
<td>Elective</td>
<td>Elective</td>
<td>Elective</td>
</tr>
<tr>
<td>7</td>
<td>1:35 - 2:25</td>
<td>Gaga</td>
<td>Elective</td>
<td>Elective</td>
<td>Elective</td>
<td>Elective</td>
</tr>
<tr>
<td>8</td>
<td>2:30 - 3:20</td>
<td>Basketball</td>
<td>Elective</td>
<td>Elective</td>
<td>Elective</td>
<td>Elective</td>
</tr>
<tr>
<td>9</td>
<td>3:25 - 3:35</td>
<td>Closing Ceremony</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3:40 - 4:00</td>
<td>Dismissal</td>
<td></td>
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</tbody>
</table>

### SAMPLE Grade K–2

<table>
<thead>
<tr>
<th>GROUP</th>
<th>Time</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Morning Assembly</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8:45 - 9:15</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>9:15 - 9:55</td>
<td>Swim Lesson</td>
<td>Swim Lesson</td>
<td>Swim Lesson</td>
<td>Swim Lesson</td>
<td>Swim Lesson</td>
</tr>
<tr>
<td>2</td>
<td>10:00 - 10:40</td>
<td>Mohawk Village</td>
<td>Splash Park</td>
<td>Mohawk Village</td>
<td>Splash Park</td>
<td>Mohawk Village</td>
</tr>
<tr>
<td>3</td>
<td>10:45 - 11:25</td>
<td>Arts &amp; Crafts</td>
<td>Nature</td>
<td>Cooking</td>
<td>Arts &amp; Crafts</td>
<td>Game Room</td>
</tr>
<tr>
<td>4</td>
<td>11:30 - 12:00</td>
<td>Volleyball</td>
<td>Sports Field</td>
<td>Volleyball</td>
<td>Mohawk Village</td>
<td>Sports Field</td>
</tr>
<tr>
<td>5</td>
<td>12:05 - 12:35</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>6</td>
<td>12:40 - 1:30</td>
<td>Recreational Swim</td>
<td>Nature</td>
<td>Drama</td>
<td>Sports Field</td>
<td>Recreational Swim</td>
</tr>
<tr>
<td>7</td>
<td>1:35 - 2:25</td>
<td>Game Room</td>
<td>Mohawk Village</td>
<td>Dining Hall</td>
<td>Dining Hall</td>
<td>Topanemus Falls</td>
</tr>
<tr>
<td>8</td>
<td>2:30 - 3:20</td>
<td>Splash Park</td>
<td>Recreational Swim</td>
<td>Recreational Swim</td>
<td>Recreational Swim</td>
<td>Swings</td>
</tr>
<tr>
<td>9</td>
<td>3:25 - 3:35</td>
<td>Closing Ceremony</td>
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<tr>
<td></td>
<td>3:40 - 4:00</td>
<td>Dismissal</td>
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MEALS AND SNACKS

Lunch Program

An outside vendor delivers all lunches to our campers. The lunches are available Monday through Friday. A water bottle will also be provided to each child.

The fee for lunch is $6.00 per day. You and your camper can pick from the menu provided on the website and submit it, along with payment at the time of registration.

No camper will ever go without lunch at the Camp Topanemus. Your child will receive a sandwich and a drink.

Camp Topanemus also plans two cookouts throughout the summer. Your camper will be served a hot dog and a drink. These cookouts are on the lunch menu schedule on our website.

If you choose to send lunch with your camper, we refrigerate all of them in our large walk in refrigerator. Send a brown bag, or reusable soft lunch bag labeled with your camper’s name. Our counselors will ask the campers to place their lunches into a lunch bin, which will then be stored in the refrigerator until their group’s specific lunch period. No hard-sided lunch coolers.

Please note special health, allergy, and dietary needs on the camper’s health form.

TRADING POST

One of the most popular locations in camp is our Trading Post. The Trading Post is stocked with water and snacks for an additional cost.

WATER

All campers are required to bring a bottle of water with them during the camp day. Campers and staff need to drink plenty of fluids due to the active schedule of camp. The camp facility has many water stations set up at each program area throughout the camp. These stations are filled regularly throughout the day. If a camper does not bring a water bottle to camp, we will supply a refillable water bottle for $2.
**STAFFING**

Our mature and professional camp staff is especially trained to be caring and supportive to each and every camper. Elaine Geiger, Vice President of Child Care and Camp has 28 years of YMCA experience with summer camps, after-school care, and child care. Anna Breyburg began her career with the YMCA over 7 years ago managing the School Age Child Care and Camp Office. Larissa Dimitro, Camp Director, works during the school year as a Elementary Teacher and has been a camp staff member for the past 14 years. Megan McVay has over 18 years of YMCA summer camping experience and has been in the School Age Child Care department for 11 years. Bill Engelhardt, Travel Coordinator, is a full time staff member of the School Age Child Care department and has been working at camp for 12 years. These 5 individuals are vital assets in assuring that your child’s stay at Camp Topanemus is one filled with fun and laughter surrounded by a strong nurturing environment.

All staff members over the age of 18 receive a thorough background check to insure your child’s safety. In addition, all staff are required to attend training sessions prior to the start of the camping season. Certain Activity Leaders receive additional training and certifications in their related specialty areas (i.e. Aquatics, Archery, Ropes Course and Climbing Tower).

**MEDICAL STAFF/INFIRMARY**

The camp houses an infirmary to meet our daily healthcare needs. It is staffed with a trained medical professional. Camp Topanemus meets and exceeds all state requirements so that we may provide the safest environment. If a camper is sick or not feeling well, parents will be notified to come take the child home. Please notify the camp immediately if your telephone numbers or emergency contact information change. Generally, for minor cuts and scrapes, parents will be notified with a note sent home at the end of the day. For more serious matters, parents will be notified by telephone.

**GROUP SIZE & CAMPER/STAFF RATIO**

- **Mohawks (Grades K-2)** are limited to 15 campers per group with a 8 to 1 ratio.
- **Explorers (Grades 3-4), Cayugas (Grades 5-6) and Senecas (Grades 7-8)** are limited to 20 campers per group with a 10 to 1 ratio.
- **Specialty Camps** are limited to 20 campers per group with a 10 to 1 ratio.
- **Travel Camp (Grades 6-9)** is limited to 44 campers and the ratio is 8 to 1.
- **Leadership Training Program (LT’S)** is limited to 30 campers. Only the most qualified individuals are accepted.

These ratios are based upon the direct camp to staff in each group. The ratio of camper to staff is even lower as they move to program areas where additional specialty staff will meet and work with the group.
TRANSPORTATION

BUS ROUTES
Bus Transportation (roundtrip) is $60.00 per child per week. We use a designated bus stop system. **WE DO NOT OFFER DOOR TO DOOR BUSING.** Please see our Busing Schedule for a detailed listing. Your camper’s AM and PM stops must be the same. Busing is offered on a first come first serve basis. Please keep in mind that seating may be limited.

Parents are responsible for getting campers to and from the bus stop. Please arrive at least 10 minutes prior to the scheduled time printed on the Bus Schedule. For morning pick-up, if a child misses the bus, parents are responsible for their child’s transportation to camp. For afternoon drop off, if a parent is not at the stop, the driver will be instructed to return to Camp with the child. You will then be required to pick-up your child at Camp. *An extended care charge will be incurred.*

The Camp Office will notify parents by phone if the bus will be more than 15 minutes late in the afternoon. Children under 9 years old must have an authorized person waiting at the bus stop.

Children 10 and older, with written authorization from the parent, may be permitted to walk home. **CAMPERS ARE ONLY ALLOWED TO RIDE ON THEIR ASSIGNED BUSES. NO EXCEPTIONS.**

WEEK 9 – TRANSPORTATION
During Week 9 of camp, the **ONLY** transportation available is the bus to and from the Freehold YMCA. No other bus routes are available. Transportation must be confirmed upon registration, otherwise a seat on the bus is not guaranteed.
CAMP GEAR

WHAT TO WEAR
Campers should always dress appropriately for the weather. We recommend wearing light colored comfortable clothing. To avoid twisted ankles and stubbed toes, campers must wear sneakers or hiking boots.  *SANDALS AND FLIP-FLOPS ARE NOT PERMITTED EXCEPT IN POOL AREA.*

WHAT TO BRING
A water bottle is required each day as well as a bathing suit, towel, backpack, pocket money for Trading Post, lunch, and sunscreen. Make sure EVERYTHING is LABELED WITH YOUR CAMPER’S NAME.

WHAT NOT TO BRING TO CAMP

*A GOOD RULE OF THUMB, IF YOU CARE ABOUT AN ITEM, LEAVE IT AT HOME.  CHERISHED ITEMS MAY BECOME LOST OR BROKEN.*

Cell phones, chewing gum, expensive clothing or jewelry, glass bottles, iPods, iPads, MP3 players, PSPs, DS/DSIs, radios, video games, and laser pointers are not permitted at camp. Any of the above mentioned items found at camp will be taken away by a staff member and can be retrieved by a parent from the Camp Director. *Camp will not be responsible for any lost or broken items.*
Camp Topanemus Head Lice Policy

The purpose of this policy is to provide guidelines for the prevention and control of head lice in the campers and staff attending Camp Topanemus.

At any time during the summer the camp nurse may inspect any camper for head lice. If nits or lice are identified during inspection the following procedure will be implemented:

The camper will be removed from the group and activities.

The parent or guardian will be called to come to the camp to pick up the camper. It will be the responsibility of the parent or guardian to transport the camper home before the end of the camp day. The camper will not be permitted to ride the camp bus due to added risk of other campers acquiring lice.

A verbal instruction as well as written instructions will be given to the parent and camper (depending on the age of the camper) before the camper leaves camp. It is the parents responsibility to follow these instructions and rid the camper of lice so that the camper may readmit to camp. These instructions will include treatment as well as management of the camper’s environment and prevention.

After treatment has been completed and ALL nits have been removed from the head, the camper may return to Camp Topanemus. The camp nurse will then inspect the camper for lice and nits, and after clearance, the camper will be permitted to return to their group and resume normal camp activities.

There is no specific exclusion time from camp for head lice. Some parents are able to accomplish the treatment in one day. IT SHOULD NOT TAKE MORE THAN A FEW DAYS.
CAMP THEMES AND EVENTS

All Camp Themes and Events can be found on our Topanemus Calendar either at camp or on our website; www.ymcanj.org. Each week of the summer has a different theme that activities, games and projects will coincide with. Some weeks campers may be playing a specific game, other weeks they may be sampling a particular food. Campers may even be invited to wear certain things to camp on special days like School Spirit Day, Pajama Day or Super Hero Costume Day.

Themes – COLOR WARS and CARNIVAL
COLOR WARS Week and Carnival Week have both become camper favorites over the years. During COLOR WARS, the entire camp is divided into two teams; RED and BLUE. Campers participate in a variety of games and activities throughout the week, earning points for their team. The winning team is announced at the end of week. We use fully insured carnival companies with proven safety records to provide exciting, large scale entertainment. Carnival day may include a bounce castle, a blow up obstacle course, snow cones and more!

Special Events – Regatta and Talent Show
Topanemus also has a few Special Events traditions each year. For our Regatta, campers build boats using cardboard, recycled water bottles and duct tape. The day of the Regatta, the boats are raced in our Big Creek Pool after a camp-wide parade to show off the vessels. Boats are judged on creativity, floatability and speed! We also host a Talent Show during the summer. All campers are invited to sign up and present any and all talents. Some of our beloved performances of the past have been singing, dancing, comedy, playing instruments, magic tricks and more!

Family Fun Night – Thursday, July 27
Topanemus Family Fun Night is a special event where the families of campers are invited to see first-hand all of the fun there is to be had at Camp Topanemus. Families can participate in swimming, ropes, archery and art, they can meet staff and enjoy a cook out.

Each year we combine our favorite traditions from the past with new and exciting events and themes to create a well rounded schedule with a little something for everyone.

CAMP T-SHIRTS
During your camper’s first week with us, each camper will receive a camp t-shirt.

• LTs must wear camp shirt on Tuesday for the field trip*
• Cayugas & Senecas must wear camp shirt on Thursday for the field trip*

*If camper forgets their camp shirt on trip day a new shirt will be provided to the camper for a $5 charge.

EXCESSIVE HEAT AND RAINY DAY SCHEDULES
Campers should bring a water bottle each day. In the event of excessive heat or rain, the regular scheduled activities will be altered and a special modified curriculum will be implemented. In the event of inclement weather, Camp Topanemus is able to provide enough shelter to the entire camp population.

Travel programs will do their best to proceed with their scheduled trip however, for safety reasons, in cases of inclement weather, an indoor trip may be substituted.
**DIRECTIONS TO CAMP**

**From Howell Area:**

**From YMCA in East Windsor/Hightstown:**
Going Northeast on Mercer ST/NJ 33, turn Slight Left onto S. Main St. Turn Right onto Franklin St./NJ-33. Turn Slight Right onto Woodville Rd./CR-527 ALT., becomes Woodville Rd./CR-527. Turn Right onto CR-537/Monmouth Rd. Camp is on the left side.

**From Freehold YMCA:**
Head South on E. Freehold Rd. Turn Right onto RT.-79. RT.-79 becomes E. Main St. RT.-79/E. Main St. becomes RT.-537/W. Main St., which will become RT.-537/Monmouth Rd. Right hand side, right after Copper Penny Farm.

**From Manalapan Area:**
Stay straight on CR-527/N. Main St.; becomes CR-527/S. Main St. Turn slight left onto CR-527/Park Ave. Stay straight to go onto Conover St.; becomes Millhurst Rd./CR-527. Stay on CR-527. Turn Right onto CR-537/Monmouth Rd.

**From Marlboro Area:**
N. Main St./NJ-79. Turn slight Right onto CR-537/E. Main St./NJ-79. Stay straight to go onto CR-537/E. Main St. Stay straight to go onto CR-537W. Main St.; which becomes CR-537/Monmouth Rd. Right hand side, right after Copper Penny Farm.

**From Old Bridge:**
Take the US-9 S. towards Freehold. Take the CR-537/W. Main St. ramp towards Freehold, just after the Freehold Raceway Mall. Turn Right onto CR-537/W. Main St. CR-537/W. Main Street becomes CR-537/Monmouth Rd. Right hand side, right after Copper Penny Farm.